



HRTA Meeting Minutes AGM April 10, 2017

Attendees: Eliz. Holly Woodill (CHPTA/NS Trails), Heidi Verhelm (CHPTA), Paul Berry (WRWEO), Kimberly Berry (WRWEO), Mike Lancaster (WRWEO), Cathy McCarthy (FOMI), John Hawkins (SATATS), Paul Adlakha (SWEPS), Ian Watt (COLTA), Shane O’Neil (SLPTA), Warren Ervine (SLPTA), Bob McDonald (HNWTA), Wendy McDonald (HNWTA), Mike Basford (HNWTA), Anne Patrick (SMBARTA), Rick Muzyk (SMBARTA), Walter N. Regan (SRA), Stan Van Dyke (MTA), Doug McLeod (AVTA), Andrea Doncaster (PLATA), Zane Fraser (PLATA), Terry Adshade (BLTR2T), Catherine Klefenz (BLT), Jim Reid (CCMT), John Blumsum (PLWA), Alice Morgan (MRWA).

Halifax staff attendees: Dawn Neil

Guests: Jenny Lugar (Our HRM Alliance), Sam Austin (Halifax Council)

[Community Group Acronyms](#)

Scanned attendance list attached as Item #1 below.

Attendance: 17 / 23 groups AVTA BLTR2T CCMT CHPTA COLTA FOMI HNWTA MRWA MTA PLATA PLWA SATATS SLPTA SMBARTA SRA SWEPS WRWEO

	Roger Lewis - Curator of Ethnology at the Museum of Natural History. Discussed the importance of the river systems (water trails) to the Mi'kmaq, their use of the land and th we should/could watch for as we build trails, and other items of interest.
1.	AGM called to order at 18:33 Roger Lewis provided recognition that our meeting is occurring on traditional Mi'kmaq territory. Everyone was asked to sign-in on the attendance list being circulated. See attachment #1 below.
2.	Paul Berry (WRWEO) was appointed secretary for the AGM.
3.	The minutes of the meeting of the last AGM on April 11, 2016 were approved.
4.	Financial Report (See below): Moved for approval by Zane Fraser (PLATA), seconded by Holly Woodill (CHPTA/NS Trails). Motion passed. See attachment #2 below.
5.	Capital Committee Report - a verbal report from Paul Adlakha (SWEPS) who indicated letters outlining funding amounts should be sent to community groups by next Wednesday.

6.	<p>Maintenance Committee Report - Walter Regan (SRA) submitted a written report (see attachment #3 below). Moved for approval by Walter Regan, seconded by Holly Woodill (CHPTA/NS Trails).</p> <p>Discussion - Holly Woodill (CHPTA/NS Trails) advised that submissions to The Department of Communities, Culture and Heritage's Trail Maintenance program can be made as of April 1, 2017.</p> <p>Motion passed.</p>
7.	<p>Executive Committee Report - read by Anne Patrick (SMBARTA), see attachment #4 below.</p> <p>Discussion: Paul Adlakha (SWEPS) indicated that the executive would be meeting with municipal councillors to discuss recreational trails funding.</p> <p>Wendy McDonald (HNWTA) asked whether there would be more clarity around what trails are community organization delivered and what ones are direct delivery.</p> <p>David MacIsaac (Halifax staff) indicated that not a lot would change and the staff are working on an Administrative Order that will address funding of the community groups. Where trails are on land owned by Halifax and Halifax maintains the trails then Halifax will continue to do that work.</p>
8.	<p>Nominations and appointments for executive and committee member positions (see attachment #5 below). All executive and committee member appointments were made by acclamation.</p>
9.	<p>Warren Ervine (SLPTA) made a motion to officially recognize all those who have volunteered overtime and especially those who are retiring. Andrea Doncaster seconded the motion. Discussion - special thanks to Walter Regan (SRA) for his guidance of the maintenance committee over many years. Motion passed.</p>
10.	<p>Warren Ervine (SLPTA) made a motion to adjourn. Meeting Adjourned.</p>

Attachments:

- 1 Attendee List (Image)
 - 2 Financial Report
 - 3 Maintenance Committee Report
 - 4 Executive Report
 - 5 Nominated and elected - Executive, Committee Members and Directors
- Minutes prepared by Paul Berry, July 28, 2017

Attachment 1 Attendee List - HRTA AGM 2017-04-10

HRTA AGM		10 APRIL 2017	
<u>NAME</u>	<u>GROUP</u>		
Kimberly Berry	WRWCO		1
PAUL BERRY	WRWCO		
Eliz Holly Woodlch	CHPTA NSTrans		2
Cathy McCarty	Friends M'Nab's		3
John Hawkins	SATA Trails		4
JAN ADLAKHA	SWEPS		5
Jan Watts	COLTIA		6
Shane O'Neil	Sackville Lakes P+TA		7
Mike Lancaster	WRWCO		
JENNY LOGAN	our HRM Alliance		
Sum Austin	Council		
Olun Neil	HRM		
Bob McDonald	HNWTA		8
Wendy "	✓		
Mike Basford	✓		
Anne Patrick	SMBARTA		9
Rick Muzik	SMBARTA		10
Walter N. Regan	SRTA		
Warren Finlay	SLPTA		
Stan Van Buren	MTA		11
Paul McLeod	Atlantic View		12
Mike Basford	HNWTA		
Andrea Doncaster	PLATA		13
Jenny Adshade	BLT RST		14
CATHERINE KLEFENZ	BLT RST		
ZANE FRASER	PLATA		
HEIDI VERHEIJ	CHPTA		
Jim Reid	CCMT		15
Bob McDonald	HNWTA		
Wendy McDonald	HNWTA		
John Blinson	PLWA		16
Alia Morgan	MRWA		17

Attachment 2 - Financial Report

Financial Summary and Treasurers Report

Period March 6, 2017 – April 6, 2017

Opening Balance March 6th , 2017

\$9314.16

Debits

Mar 13/17 Chq#366 – Catherine Klefenz – BLT Hosted March HRTA meeting
195.09

Total Debits

\$195.09

Credits/Adjustments ...

Total Credits

\$0.00

Balance April 6, 2017

\$9119.07

Prepared by:

Zane Fraser – Treasurer HRTA

Zane.fraser@eastlink.ca

902-497-4862



Halifax Regional
Trails Association

Annual Maintenance Committee Report
Halifax Regional Trails Association 2016-2017

Presented at 54 Locks Rd. HRM on 10 April 2017

Annual Maintenance Committee Report to the
Board of Directors of the
Halifax Regional Trails Association for
2016- 2017.

Presented at 54 Locks Rd. HRM on 10 April 2017

Good evening Mr. Chairmans and fellow trailers:

I'm please to present to you our Annual Report of the activities of the Maintenance Committee for 2015-2016.

Committee Members:

The committee is made up of the following:

Walter N. Regan—Chairman

Catherine Klefenz

Stan Van Dyke (secretary)

Doug McCloud

Rob Mullane----- Halifax Staff

Jessie DeBaie---- Halifax Staff

Maintenance and Operations Agreement with HRM.

Purpose of Agreement:

The purpose of the Maintenance Agreement (MA) is to authorize annual operating and maintenance funding support to the associate members of the Halifax Regional Trails Association (HRTA) to provide *local community trail maintenance as well as an alternative maintenance service delivery for Municipal trails.*

Once the Council Report passes Council the agreement will be available.

First cheques will be released after groups sign the MA

Meetings:

The committee met at proposal time this year and made recommendations at the October HRTA meeting and several special meetings.

The Maintenance Committee wishes to extend a thank you to Halifax Council and Staff for the great support that allows us to maintain and operate our community trails.

Budget:

Total budget for maintenance 2016-2017 was a total of \$185,000. This was given out to 16 groups, maintaining approximately 167 kilometers of trails in HRM, including HRTA for administration.

All cheques were given out (generally) in 2 draws, (50% in July and the remainder in the fall and winter).

This was given out for such items as trail resurfacing, vegetation removal (bush hogging), insurance, stationary, equipment rentals, cleaning supplies, signage, gravel, crusher dust, safety clothes, new culverts, doggy bag dispensers, ditching, minor bridge repairs, rock shoring, water bars, parking lot repairs, flood repairs to trails, tree removal, bench installation and repairs, fence repairs, snow removal and clean ups.

Final maintenance reports have all been received.

For fiscal year 2017/2018 we have requested \$ 157,000 for Maintenance.

16 HRTA groups reported that they had applied \$1,000.00 provincial maintenance funding. Not all groups were successful in receiving the funding.

As with last year, a provincial application for the \$1000.00 will be required to access HRM funding.

I wish to thank the committee for their great support and patience with me, a special thanks to Rob Mullane and the three Maintenance Supervisors and Halifax Staff David, Dawn and nothing could have been done without the Musquodoboit Bay Beauty Jessie.

The Committee and myself will really miss the guidance and wisdom of Jessie as you all know she has retired in Jan.

We wish her well and she like Paul will not be forgotten by this committee or HRTA.

In that vein we welcome Dawn aboard as our future.

As always are there any volunteers interested in serving on this great committee?

Finally, I am stepping down and wish to thank the members of the committee for the great work they have done and assistance they have offered to me to make this committee good one.

Thank you all

A Trail starts as a Dream

Becomes a Vision

Then a Trail

The

Maintenance Committee

Becomes a Dream Catcher

Respectfully submitted,

Walter N. Regan,

Chair,

10 April, 2017

Attachment 4 - Executive Committee report

I would like to acknowledge the participation of the other members of the Executive Committee, co-chair Paul Adlakha, Mark Poirier, Paul Berry, Holly Woodill, Zane Fraser, Warren Erving, and Andrea Doncaster.

The Executive Committee held eight meetings during the last year, including four with representatives from Halifax staff. In July, we had a joint meeting with representatives from Parks and Recreation and Transportation and Public Works.

The main focus of the Executive Committee during the past year has been and continues to be the relationship between our volunteer community associations as represented by HRTA and the city of Halifax as represented by TPW staff.

Municipal funding for trail maintenance is accessed through TPW as is also capital and recapitalization funding, currently only available for Trails designed as Active Transportation.

There was no indication during our meetings with TPW staff or in our July meeting with Recreation staff and TPW that this procedure will change.

There has been much discussion about "direct delivery" - the process through which projects are directly managed and funded by Halifax. The criteria for "direct delivery" - what trails are eligible, the type and size of projects - are all still a work in progress. This discussion is taking place within a broader review of the roles and responsibilities of HRTA and HRM with respect to planning, construction and stewardship.

The inventory of bridges on AT trails can also be viewed within the context of this broader review, since it includes an analysis of the condition of the bridges as well as discussion of the roles and responsibilities of maintaining and ensuring the safety of the bridges.

With regard to both direct delivery and bridge maintenance, ownership becomes a key issue, which will require the participation of both Halifax and the Nova Scotia government to reach a Resolution.

The possible adoption of a Bike Bell Bylaw was also discussed by the executive and received the approval of the membership in the fall of 2016. The executive will continue to pursue this proposal with the Active Transportation Advisory Committee and Bike Nova Scotia.

At our last meeting, the Executive also took on an action item to provide options for discussion on the topic of Land Acknowledgement. The Executive will meet over the coming weeks to discuss ideas to bring forward at the May HRTA Board meeting.

Respectfully submitted,

HRTA Organization Chart 2017-18

Current OFFICERS		
Position	Name	Group
Co-Chair	Paul Adlakha	SWEPS
Co-Chair	Anne Patrick	SMBARTA
Vice Chair	Not filled	
Treasurer	Zane Fraser	PLATA
Secretary	Paul Berry	WRWEO/Bluff Trail
Past-Chair	Holly Woodill	CHPTA
Officer at Large	Warren Ervine	SLPTA
Officer at Large	Andrea Doncaster	PLATA
Capital Committee		
Chair	Paul Adlakha	SWEPS Trail
Member	Holly Woodill	CHPTA
Member	Scott Burke	HUGA
Member	Rick Muzyk	SMBRTA
Member	Zane Fraser	PLATA
Maintenance Committee		
Chair	Stan VanDyke	MTA
Member	Doug MacLeod	AVTA
Member	Catherine Klefenz	BLT
Member	Dawn Neil	Halifa 10
Events and Promotions Committee		

Chair	Not filled	
Member	Not filled	
Nova Scotia Trails Central Region Representative		
Representative	Holly Woodill	CHPTA
Representative	John Hawkins	SATA
Alt Representative	Catherine Klefenz	BLT
HRM AT Advisory Committee Representative		
Representative	Ian Watt	COLTA
Alternate		
Directors from Community Groups		
DOUGLAS S. MACLEOD	Director	Atlantic View trail Association
CATHERINE KLEFENZ	Director	B.L.T. Rails to Trails Association
JIM REID	Director	Carroll's Corner Community Center
IAN WATT	Director	Chain of Lakes Trail Association
HOLLY WOODILL	Director	Cole Harbour Parks and Trails Association
ROBERT TAYLOR	Director	Friends of First Lake Society
CATHERINE M. MCCARTHY	Director	Friends of McNabs Island Society
MIKE BASFORD	Director	Halifax North West Trails Association

KARINE M. RENTON	Director	Halifax Urban Greenway Association
ALICE MORGAN	Director	McIntosh Run Watershed Association
STANLEY G. VAN DYKE	Director	Musquodoboit Trailways Association
ZANE FRASER	Director	Penhorn Lake Area Trail Association
JOHN BLUMSUM	Director	Porter's Lake and Myra Road Wilderness Area Association
DOLLY WILLIAMS	Director	Preston and Area Trails Association
WARREN ERVINE	Director	Sackville Lakes Park and Trails Association
WALTER N. REGAN	Director	Sackville Rivers Association
JOHN B. HAWKINS	Director	SATA Trails Society
PAUL ADLAKHA	Director	Shubenacadie Watershed Environmental Protection Society
ANNE PATRICK	Director	St. Margaret's Bay Area Rails to Trails Association
RON SCOTT	Director	The Common Link Association

APRIL E. SCUDDER	Director	The Lawrencetown-Cole Harbour Trail Connector Association
TIMOTHY J. CARROLL	Director	Waverley Amateur Athletic Association / McDonald Sports Park
PAUL BERRY	Director	Wooden's River Watershed Environmental Organization